



SHELBY COUNTY HEALTH DEPARTMENT



Public Health
Prevent. Promote. Protect.

TEMPORARY EVENT APPLICATION FORM

APPLICATION MUST BE SUBMITTED AT LEAST TWO BUSINESS DAYS BEFORE THE START DATE OF THE EVENT THAT IS UNDER 10 FOOD VENDORS.

Any organized event/celebration that has ten or more food vendors participating; the event coordinator will be solely responsible for submitting all temporary food applications on behalf of the food vendors to Shelby County Health Department. All organized event/celebration must submit all food vendor applications and fee's ten working business days prior to the event starting.

SPECIAL EVENT INFORMATION:

Event Name: _____

Location: _____

Date(s): _____ Setup Time: _____

FOOD EXHIBITOR, PLEASE ENTER THE FOLLOWING INFORMATION:

Company Name: _____

Contact Person: _____

Address: _____

City/State and Zip: _____

Contact Number: _____

Email Address: _____

WHAT WILL YOU BE SAMPLING/SELLING?

SELECT ONE OF THE FOLLOWING:

PACKAGED GOODS \$11.25 _____ **EATING/DRINKING \$30.00** _____

CASH (ACCEPTED IN OFFICE ONLY) CHECKS, MONEY ORDERS, CREDIT/DEBIT CARDS (VISA, MASTER CARD OR DISCOVER) OR CASHIER'S CHECKS ARE THE ONLY METHODS OF PAYMENT ACCEPTED. PLEASE MAKE PAYABLE TO THE SHELBY COUNTY HEALTH DEPARTMENT.

Mail with payment to:

SHELBY COUNTY HEALTH DEPARTMENT
ENVIRONMENTAL HEALTH AND FOOD SAFETY
c/o PERMIT OFFICE
1826 Sycamore View Rd. Ste. 116
MEMPHIS, TN 38134